



PARENT SUPPORT GUIDE

Contact Information

Director of Sports Academy:
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Sports Academy Office Number:
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The mission of the Westminster Sports Academy is to provide excellent technical sports training in a safe and fun Christian environment in order to strengthen the sports programs of WSA and increase our involvement and influence on the CSRA community.



Philosophy

All WSA Sports Academy instructors adhere to the following philosophy of coaching young children.

1. Keep Christ at the center of everything associated with the academy.
2. Keep the kids safe. Injuries are a part of kids playing sports, but all of our instructors will always try and minimize these risks to our students through careful planning, organization and supervision of drills and games.
3. Ensure the kids enjoy a great deal of fun playing sports.
4. Maintain a high level of age appropriate technical instruction.

After School Pick Up

WSA Sports Academy staff will pick up all students from the lower school gym car line. Please do not pick your child up and then bring your child to the fields, as attendance is taken in the gym before the kids are released from the gym.

If your child is in After School Care and is in Kindergarten, a member of the WSA Sports academy staff will pick them up from their ASC classroom. WRITTEN PERMISSION MUST BE GIVEN (in the form of an email) to Peggy Dixon before the session begins. If your first through fifth grader student is in ASC, you will also need to give permission to Peggy Dixon to release your child to a member of the Sports Academy Staff.

Changing Areas

Lower school girls will change in the first floor restroom in the lower school building. A female member of the WSA Sports Academy Staff will supervise them. Lower School boys will be taken down to the “crib” changing building on the south side of the varsity game field (football/soccer). A male member of the WSA Sports Academy staff will supervise them.

End of Camp Pick Up Procedures

Parents should pick up their child at the designated area that is assigned for each academy promptly at 4:30. Our Sports academy instructors often coach middle school or varsity sports and must leave by 4:30 to get to their other coaching responsibilities. Habitual tardiness picking up a student will result in additional fees incurred. **UNLESS PERMISSION HAS BEEN GIVEN BEFORE THE START OF EACH SESSION, STUDENTS WILL ONLY BE RELEASED TO THEIR PARENTS.** Adults can be approved to pick a child that is not their own by emailing the director of sports academy.

Absences

If your student will miss any sports academy sessions, please e-mail or call the director (see contact information above) before 1 p.m. to notify the staff that your student will be absent. Attendance will be taken daily and we will assume something is wrong if your child is not present for camp and you have given no notification. There are no refunds for missed days of academy.

Illness

If a student becomes ill during academy, the parent will be notified and asked to come pick up the student. If the parent cannot be reached, an emergency contact will be called.

Medication Policy

The Westminster Summer programs Staff is not authorized to distribute medication to any student. If your child needs medication administered, you will need to make arrangements to come to the school to do so.



What to Wear

Appropriate Clothing

All Sports Academies require appropriate clothing for the specific sport. This information will be given to you in the initial email sent out for each academy. For students of all grade levels it should be noted that Westminster Schools does not allow clothing that reveals underwear, excessive display of skin (i.e. halter/crop tops, short shorts, etc.), or clothing that interferes with safety (e.g. exceptionally baggy or long pants). We also do not allow clothing that advertises alcohol or other chemicals, weapons, or groups that condone chemical use or satanic cult affiliation. Students or staff in violation of the dress code will be asked to change into more appropriate clothing.

Footwear

For ALL sports academies, gym shoes or cleats must be worn. Any child that comes to academy in open toed shoes/sandals WILL NOT be allowed to participate during that session.

Sports Academy T-shirt

All students will receive a Sports Academy t-shirt within the first 3 weeks of the first day of academy as part of their registration fee. Students are encouraged to wear their t-shirts to academy sessions.

Academy Specific Gear

Each academy may require additional gear. This will be stated in the initial email that is sent before the academy starts. If gear is required and a student does not come to a session with it, that student may be required to sit out that session.

Water Bottles

Students should bring a water bottle to their academy each session. Students will be allowed to access their water bottle and to refill them throughout the session as needed. Water consumption is critical for all of our academies and ample water breaks will be given each session. Please make sure your child's water bottle is clearly labeled with his/her name.

Clothing/Gear Bag

All students will be required to carry their book bags and school clothes with them after changing. Please use an additional bag (small) for academy clothes and gear so the students do not bring their book bags into the changing areas.

Communication From the Counselor/Teacher to You

Please check your student's bag or backpack on a daily basis for notes.

Communication From You to the Counselor/Teacher

Please talk to the lead instructor about any questions or concerns. Please be advised that notes in your child's backpack or bag are not always found - it is better to contact the counselor/teacher directly. You may also call or e-mail the Sports Academy office to relay any information regarding your student.

Inclement Weather

Sessions are held on rainy days. Your student should dress accordingly. Although Westminster Schools has many shelters on site, your student may come home muddy and possibly wet. Send students with appropriate weather gear. We do not have extra jackets or clothes. If severe weather occurs, students will move to the nearest safe shelter location.



Behavior Expectations

The following are expectations of each member of the Westminster Sports Academy Community:

- Show respect for God, yourself, other people and property
- Be responsible for yourself, your time, and your materials
- Cooperate with others
- Use self-control
- Give your best effort
- Think and act positively

Like the discipline program during the school day, the discipline program during Sports Academy is based on teaching these expectations, reinforcing behavior that meets these expectations, and limiting behavior that is not consistent with these expectations. Our hope is that the consistency and clarity of these expectations and rules will help create a positive activity.

In keeping with the above expectations, WSA Sports Academy students will be held accountable for the following rules:

- 1) ***Students will not hurt people*** - Inappropriate behavior included fighting, name-calling and verbal putdowns, threatening, and hurting others.
- 2) ***Student will follow staff directions*** - Inappropriate behavior includes disrespect for staff/volunteers/substitutes, disruption of class or other activities, and being in places that are designated as off-limits.
- 3) ***Students will not abuse property or materials*** - Inappropriate behavior includes causing or leaving a mess that is out of proportion to the activity, damaging school property or damaging other students' property.
- 4) ***Students will speak appropriately*** - Inappropriate behavior includes using God's name in vain, swearing or using other inappropriate language either in writing or in speaking.
- 5) ***Students will behave in an appropriate manner*** - Inappropriate behavior includes possession of illegal or dangerous items including weapons, chemicals, alcohol, and tobacco, lying and stealing.

White Slips

Students will be given a white slip for an infraction of a Sports Academy rule. The student will bring the white slip home and be expected to discuss the white slip with his/her parents. Parents should sign the slip and return it to the lead instructor of the academy. The consequences of misbehavior will be determined based on the number of white slips that student has received during the summer. For serious infractions, we may choose a more severe consequence, or may choose to dismiss the student from the program immediately.

1st white slip

The teacher issuing the slip will explain infraction to the student.

2nd white slip

Student will have a conference with the Sports Academy Director.

3rd white slip

Student loses an appropriate activity. Parent notified by phone or e-mail.

4th white slip

A conference will be held with a parent and the Sports Academy Director.

5th white slip

Student will receive immediate suspension for 2 sessions. Parents will be notified to pick up their child up.

6th white slip

Student expelled from the program for the remainder of that session. Parent will be notified to pick child up.

Harassment

WSA Sports Academy seeks to provide a safe and positive climate for all students. Maintaining and promoting this environment is very important to all members of our community. This environment excludes hurtful and unacceptable



behavior including name-calling, verbal putdowns and harassment. Sexual harassment or any harassment based on personal individuality or ethnic, racial, religious, or physical differences will be promptly investigated and resolved. Any incidences of harassment should be reported to the lead instructor or the Director. The incident will be investigated promptly, objectively, and confidentially.

Lost & Found

There will be one central location at the Day School for all lost and found items. When an item is lost, parents and students are encouraged to check for the missing item at the designated lost and found location. Any staff member will be able to direct you to that location. Items are held for five days after the final week of each ten-week academy. Any unclaimed items will be donated to charity. Westminster Schools assumes no responsibility for lost or stolen property and discourages participants from bring items of value to the programs.

About Our Staff

All WSA SPORTS ACADEMY staff must complete the hiring steps of applying, interviewing, providing reference checks, and agreeing to a background check. Each lead instructor will have a proven track record of knowledge of sport, successful coaching experience, love of children, and love for Christ.

Camp/Class Evaluations

You will receive an evaluation at the end of each session that will help you tell us about your family's experience with WSA Sports Academy. We are always looking for constructive feedback and do take the evaluations into consideration as we plan for the following summer. Please take a few minutes (with your student's input if possible) to complete the evaluation form and return it to our office.